**Volunteering Roles currently available at Diss Museum**

**Museum Steward**

We have a great team of volunteer stewards who are essential for welcoming our

visitors and caring for the museum. We could not manage without them.

 We need to replace several stewards who have recently retired and also find

volunteers interested in additional responsibilities.

 The museum stewarding shifts are just two hours long, from 11 to 1 or 1 to 3

from Monday to Saturday, between March and the end of October. You don’t

need to commit to a session per week, some of our stewards just do one session

per month, whereas others are able to make a more regular commitment.

*Time for this role: 2 hours at a time convenient to you.*

 However there are other museum roles available which do not involve the two

hours shifts.

**Publicity & Social Media**

Suitable for someone who knows a bit about social media. We upload to local and special interest Facebook pages at the moment but are open to new ideas. Most visitors to the museum are tourists and although they are very welcome, we need to find more ways of attracting our local people.

*Time: One month before each event load up to Facebook, press and local radio this*

*takes approx 30 mins per event.*

**Stroll Guide**

Taking groups of people around Diss to see the interesting buildings and discuss

the history behind the buildings. There is a set tour dialogue that can be followed

but we welcome your own interpretation to make the stroll more enjoyable.

*Time: We don’t have set dates for strolls; visitors book them on an ad hoc basis.*

*Last year we carried out quite a few strolls, ranging from just 2 people up to 20.*

*Stroll time is around 2 hours.*

**Event stewarding**

We need stewards to help us at various events during the year, these include

lectures, table top sales, Ghost Walk, Transport Fayre and Organ Festival. The role

is varied and could involve handing out tea and cakes at the Ghost walk, meeting

and greeting guests at lectures, putting out chairs and tables.

*Time: Variable as and when needed. Lectures 2.5 hours including lecture.*

**Fundraising**

We no longer receive a grant from Diss Town Council and our little museum is in need of refurbishment. We need some inventive stewards with ideas to

raise funds through competitions etc.

*Time: Variable as and when needed.*

**What can we offer you?**

* Visitors to the museum are interesting people with stories to tell. This

makes your shifts more enjoyable.

* You will be helping to keep this charming little Museum open for the benefit

of the local community and visitors.

* For some volunteers, it is a useful addition to their CV.
* For newcomers it is a great introduction to Diss and a chance to meet people.

For further information please email Jan: fodimus@gmail.com